

Mahatma Education Society's
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE
Chembur Naka, Mumbai 400071



13th June, 2024

NOTICE

The first meeting of the College Development Committee is scheduled on 18th June, 2024 at 4:30 p.m. in the staff room for the academic year 2024-25 to discuss the following agenda.

1. Approval of budget for the A.Y. 2024-2025.
2. Planning for preparation of NAAC peer team visit.
3. Planning for implementation of NEP 2020 for F.Y. BCom.
4. Approval to purchase of fixed assets for A.Y. 2024-2025.
5. To get approval for the revision of CHB remuneration.
6. Any other matter with the permission of chair.

All members are requested to be present for the said meeting.

Member Secretary

College Development Committee

COLLEGE DEVELOPMENT COMMITTEE MEETING (CDC) MEETING

Minutes of the College Development Committee (CDC)



Meeting No.: 01

Academic Year: 2024-25

Date: 18/06/2024

Minutes of the 1st meeting of the members of the College Development Committee for the academic year 2024-25 held on Tuesday, 18th June, 2024 at 04:30 p.m. in Staff Room, Mahatma Night Degree College of Arts and Commerce, Chembur. The meeting was attended by the following members:

Sr. No.	Designation	Name of Member	Position Held in the Institute
1.	Chairman of the Mgmt. / Trustee Nominee	Dr. K. M. Vasudevan Pillai	Chairman & CEO, Mahatma Education Society
2.	Secretary of the Mgmt. or His Nominee	Dr. Daphne Pillai	Secretary & Chairperson Mgmt. Board, Mahatma Education Society
3.	Trustee / Nominee	Mr. Ravindran Pillai	Member – Governing Council, Mahatma Education Society
4.	Member – Secretary	Asstt. Prof. Dr. Eknath Zhrekar	Principal
5.	Member – Secretary	Asst. Prof. Dr. Anaya Markandeya	IQAC Coordinator
6.	Teacher Representative	Assoc. Prof. Dr. Lata Krishnan	Head, Dept. of Commerce NSS Program Officer
7.	Teacher Representative	Asst. Prof. Tushar Pawar	Faculty from Dept. of Environment Studies, NSS Program Officer
8.	Teacher Representative	Asst. Prof. Harsh Shukla	Faculty from Dept. of Economics
9.	Local Member Nominated by the Management	Mr. G.T. Ochani	Mahatma Education Society, Chembur Campus
10.	Non-Teaching Representative	Mr. Dharmendra Sonawane	Office Superintendent



11.	Local Member Nominated by the Management	Mr. Sandeep Malusare	Industry Partner Director, Satyam Institute of Tax Accountants, Mumbai
12.	Local Member Nominated by the Management	Mr. Sachin Naikode	Secretary MOSA - Alumni Association Proprietor, Quality Classes, Mumbai

The meeting started with the welcome of Chairman and all the members by the (Dr.) Eknath Zhrekar, I/C Principal, Mahatma Night Degree College of Arts and Commerce, Chembur. Dr. Ekanth Zhrekar, presented a profile of college and the agenda of the meeting. Agenda for the meeting was approved without modification.

Minutes of Meeting

1. Approval of budget for the A.Y. 2024-2025.

The budget for the Academic Year 2024-2025 was placed before the members for approval by Dr. Eknath Zhrekar (I/C Principal). He also highlighted that the management has allowed us to purchase some computer and peripherals also approved separate budget to purchase sports good and furniture. It was seconded by the Dr. Lata Krishnan. All the members approved the same.

2. Planning for preparation of NAAC peer team visit.

Dr. Anaya Markandeya (IQAC Cordinator) discussed that NAAC peer team visit dates are mailed by NAAC office. The NAAC peer team visit is scheduled on 28th and 29th June, 2024. In this connection we need to start preparation of display room and other pending work of NAAC. NAAC coordinator also discuss with teachers to keep Commerce dept, EVS Dept. and NSS presentation ready. This has to be completed before 22nd of June, 2024. This enable us have smooth NAAC inspection and we will enough time to do other NAAC related work. This was seconded by Dr. Tushar A. Pawar and approved by the all members.

3. Planning for implementation of NEP 2020 for F.Y. BCom

Principal Dr. Eknath Zhrekar presented that the planning of Implementation of National Education Policy 2020 for F.Y. BCom level. He highlighted the points which was discussed by the University of Mumbai authority during NEP meeting which was conducted by University. Further he declared that this academic year our F.Y. BCom students will have their programme according to NEP 2020. For that we need to do subject allocation and the subjects will be distributed according to the workload of the teachers. In this connection all the members of CDC started discussing about verticals



given by the University as per NEP 2020. The discussion was done on the subjects given in the verticals 1 to 6 like VEC, SEC, OE etc. The Hon. Chairman pointed that subject selection is to be done as per the workload allocated to the teachers. Selection of subject should not affect workload of any teacher. All members were agreed and it was seconded by Dr. Harsh Shukla.

4. Approval to purchase of fixed assets for A.Y. 2024-2025.

IQAC coordinator Dr. Anaya Markandeya presented approximate budget for the purchase of assets for the academic year 2024-2025. She has also given requisition to purchase office equipment's, Library books, required furniture, Sports goods and computers to the committee. She also highlighted that the management has given budget to purchase above mentioned assets up to Rs. 6 lakhs. It was seconded by Dr. Tushar A. Pawar (CDC member). The Hon. Chairman accepted the requisition of budget requested to check the stock and purchase the required things.

5. To get approval for the revision of CHB remuneration.

Dr. Eknath Zhrekar (Principal) proposed the need of revision in the remuneration of CHB teachers. By considering demand of old CHB teachers he presented their demands in the meeting. As other colleges are increasing remuneration of the teachers and we have not revised the rates since from last few years. Hon. Chairman said that we can revised rates of only those CHB teachers who are working with us since from last five years. The recently appointed CHB teachers will get revision in their remuneration. This was seconded by Dr. Anaya Markandeya.

6. Any other matter with the permission of chair.

Hon. Chairman suggested to all teachers to concentrate on the admission procedure and try to enroll student in First Year B.Com and M.Com. programme as per allotted seats. It was seconded by Dr. Anaya Markandeya. All members accepted the suggestion of Hon. Chairman.

The meeting was concluded by vote of thanks by Dr. Harsh Shukla.

Member Secretary

College Development Committee

Mahatma Education Society's
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE
Chembur Naka, Mumbai 400071



17th September, 2024

NOTICE

The second meeting of the College Development Committee is scheduled on 24th September, 2024 at 4:00 p.m. in the staff room for the academic year 2024-2025 to discuss the following agenda.

1. Approval to conduct Conference and Workshop
2. To review recommendations and result given by NAAC Peer team
3. Approval to conduct certificate programme.
4. To approve Audited Financial Statements
5. Any other matter with the permission of chair.

All members are requested to be present for the said meeting.

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Member Secretary

College Development Committee

COLLEGE DEVELOPMENT COMMITTEE MEETING (CDC) MEETING**Minutes of the College Development Committee (CDC)**

Meeting No. : 02

Academic Year : 2024-2025

Date : 24/09/2024

Minutes of the 2nd meeting of the members of the College Development Committee for the academic year 2024-25 held on Tuesday, 24th September, 2024 at 04:00 p.m. in Staff Room, Mahatma Night Degree College of Arts and Commerce, Chembur. The meeting was attended by the following members:

Sr. No.	Designation	Name of Member	Position Held in the Institute
1.	Chairman of the Mgmt./ Trustee Nominee	Dr. K. M. Vasudevan Pillai	Chairman & CEO, Mahatma Education Society
2.	Secretary of the Mgmt. or His Nominee	Dr. Daphne Pillai	Secretary & Chairperson Mgmt. Board, Mahatma Education Society
3.	Trustee / Nominee	Mr. Ravindran Pillai	Member – Governing Council, Mahatma Education Society
4.	Member – Secretary	Asstt. Prof. Dr. Eknath Zhrekar	Principal
5.	Member – Secretary	Asst. Prof. Dr. Anaya Markandeya	IQAC Coordinator
6.	Teacher Representative	Assoc. Prof. Dr. Lata Krishnan	Head, Dept. of Commerce NSS Program Officer
7.	Teacher Representative	Asst. Prof. Tushar Pawar	Faculty from Dept. of Environment Studies, NSS Program Officer
8.	Teacher Representative	Asst. Prof. Harsh Shukla	Faculty from Dept. of Economics
9.	Local Member Nominated by the Management	Mr. G.T. Ochani	Mahatma Education Society, Chembur Campus
10.	Non-Teaching Representative	Mr. Dharmendra Sonawane	Office Superintendent



11.	Local Member Nominated by the Management	Mr. Sandeep Malusare	Industry Partner Director, Satyam Institute of Tax Accountants, Mumbai
12.	Local Member Nominated by the Management	Mr. Sachin Naikode	Secretary MOSA - Alumni Association Proprietor, Quality Classes, Mumbai

The meeting was started with the welcome of Chairman and all the members by the (Dr.) Ekanth Zhrekar, I/C Principal, Mahatma Night Degree College of Arts and Commerce, Chembur. Dr. Eknath Zhrekar, presented a profile of college and the agenda of the meeting. Agenda for the meeting was approved without modification.

1. Approval to organize Conference and Workshop

Dr. Eknath Zhrekar (Principal) proposed to organize workshops and conferences. He suggested Dr. Tushar A. Pawar Incharge of Research and development committee and Dr. Anaya Markandeya IQAC Coordinator can organize workshops or conferences on Sustainable Development theme. This was approved by all CDC members and it was seconded by Dr. Lata Krishnan.

2. To review recommendations and result given by NAAC Peer team

Dr. Anaya Markandeya (IQAC Coordinator) discussed the recommendation given by the NAAC peer team and highlighted points on which the college need to work so that we improve the lacunas highlighted by the NAAC peer team. This was seconded by the Dr. Ekanth Zhrekar (Principal) and all members agreed to this.

3. Approval to start certificate courses.

Dr. Lata Krishnan proposed to start some certificate course like Certificate course in Civil defence and Yoga, Taxation, Fundamentals of Accounting and Economics as per the NAAC guidelines. The Management highlighted that start the certificate courses which will help to enhance the communication skills and soft skills of the students. The Management also suggested that have 3 months duration of the course and charge some nominal fess i.e. Rs. 500 to 1000 for the course. It was seconded by the Dr. Anaya Markandeya.

4. To approve Audited Financial Statements

Mr. Dharmendra Sonawane (Superintendent of the college) presented the Audited Financial Statement in front of the CDC Member. He highlighted the deficit amount of Rs. 6,34,708.15 for the year 2024-25. He also highlighted the major expenses are teachers, CHB teachers and non-teaching salary. He point out that no new assets were purchased and

no new liabilities for this year. All the CDC member approved the same. It was seconded by Dr. Tushar A. Pawar



5. Any other matter with the permission of chair.

No further matter for discussion hence the meeting was concluded with vote of thanks by Dr. Lata Krishnan (CDC Member).

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Member Secretary

College Development Committee

Mahatma Education Society's
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE
Chembur Naka, Mumbai 400071



9th December, 2024

NOTICE

The third meeting of the College Development Committee is scheduled on 19th December, 2024 at 4:00 p.m. in the staff room for the academic year 2024-2025 to discuss the following agenda.

1. To organize Intercollegiate Prarambh Cultural event.
2. To organize Placement Mela
3. To apply for increase in Ph.D seats for Business Policy and Administration Program
4. To get approval for the budget to organize Degree Distribution Programme and T.Y. BCom Farewell
5. Application of NIRF
6. Any other matter with the permission of chair.

All members are requested to be present for the said meeting.

Member Secretary

College Development Committee

COLLEGE DEVELOPMENT COMMITTEE MEETING (CDC) MEETING**Minutes of the College Development Committee (CDC)**

Meeting No. : 03

Academic Year : 2024-2025

Date : 19/12/2024

Minutes of the 3rd meeting of the members of the College Development Committee for the academic year 2024-25 held on Thursday, 19th December, 2024 at 04:00 p.m. in Staff Room, Mahatma Night Degree College of Arts and Commerce, Chembur. The meeting was attended by the following members:

Sr. No.	Designation	Name of Member	Position Held in the Institute
1.	Chairman of the Mgmt. / Trustee Nominee	Dr. K. M. Vasudevan Pillai	Chairman & CEO, Mahatma Education Society
2.	Secretary of the Mgmt. or His Nominee	Dr. Daphne Pillai	Secretary & Chairperson Mgmt. Board, Mahatma Education Society
3.	Trustee / Nominee	Mr. Ravindran Pillai	Member – Governing Council, Mahatma Education Society
4.	Member – Secretary	Asstt. Prof. Dr. Eknath Zhrekar	Principal
5.	Member – Secretary	Asst. Prof. Dr. Anaya Markandeya	IQAC Coordinator
6.	Teacher Representative	Assoc. Prof. Dr. Lata Krishnan	Head, Dept. of Commerce NSS Program Officer
7.	Teacher Representative	Asst. Prof. Tushar Pawar	Faculty from Dept. of Environment Studies, NSS Program Officer
8.	Teacher Representative	Asst. Prof. Harsh Shukla	Faculty from Dept. of Economics
9.	Local Member Nominated by the Management	Mr. G.T. Ochani	Mahatma Education Society, Chembur Campus
10.	Non-Teaching Representative	Mr. Dharmendra Sonawane	Office Superintendent
11.	Local Member Nominated by the Management	Mr. Sandeep Malusare	Industry Partner Director, Satyam Institute of Tax Accountants, Mumbai

12.	Local Member Nominated by the Management	Mr. Sachin Naikode	Secretary MOSA - Alumni Association Proprietor, Quality Classes, Mumbai
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The meeting was started with the welcome of Chairman and all the members by the (Dr.) Ekanth Zhrekar, I/C Principal, Mahatma Night Degree College of Arts and Commerce, Chembur. Dr. Eknath Zhrekar, presented a profile of college and the agenda of the meeting. Agenda for the meeting was approved without modification.

1. To Intercollegiate Prarambh Cultural event.

Dr. Eknath Zhrekar (I/C Principal) requested Dr. Lata Krishnan to present a budget for arrangement of Intercollegiate Prarambh Cultural event and organize the same in upcoming month. Dr. Lata Krishnan presented the budget and what are the arrangements need during the events. In the Prarambh budget she highlighted the budget for Trophy and certificate approximately RS. 10000/-, For remuneration of judges around Rs. 10000/- and refreshment expenses around Rs. 5000/-, She also highlighted that received more than 100 registration from other college students and they paid registration fees decided for that event. Hon. Chairman agreed with budget presented by the Dr. Lata Krishnan. It was seconded by Dr. Harsh Shukla.

2. To organize Placement Mela

Dr. Eknath Zhrekar requested Chairman of Placement Cell Dr. Anaya Markandeya and members to organize Placement Mela in the college as we arrange every year. He suggested that take the note of companies are registering for placement mela and providing job opportunities to the students. He also suggested to give budget for the placement mela and what are the arrangement required to conduct the same. Dr. Anaya Markandeya agreed to organize placement mela and she also requested Principal Dr. Ekanth Zhrekar to give suitable date for the organizing placement mela. She also highlighted the budget for placement mela approximately Rs. 20000/- which includes the refreshment and lunch expenses of the HR of various companies, staff and student volunteers. It was seconded by Dr. Tushar A. Pawar and approved by all the CDC members.

3. To apply for increase in Ph.D seats for Business Policy and Administration Program

Dr. Eknath Zhrekar requested to apply for increase in seats for Ph.D program (Business Policy and Administration). He mentioned that at present we have 14 seats intake but due to change in the designation of the Research Guides, we can apply for the same.



The change would be as follows:

Name	Existing Seats	Revised Seats	Reason for change
Dr. Eknath Zhrekar	4	8	Asst prof to Prof Grade
Dr. Lata Krishnan	6	8	Asst prof to Prof Grade
Dr. Anaya Markandeya	4	8	Asst prof to Prof Grade

The proposal was seconded by Dr. Anaya Markandeya and approved by all the members of CDC

4. Application of NIRF

Dr. Eknath Zhrekar instructed to Dr. Lata Krishnan madam to coordinate with Mr. Dharmendra Sonawane (office Superintendent) for the filling of application of NIRF also suggested to fill in all the details with the help of Mr. Dharmendra sir and complete the application process. This was seconded by Dr. Harsh Shukla and all the members approved the same.

5. Application for Autonomy of College

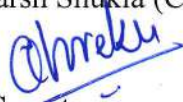
Hon. Chairman instructed Principal Dr. Ekanth Zhrekar to apply for the autonomy of the college. He further said that visit UGC website and check what are the documents required for the application of autonomy of the college. Dr. Ekanth Zhrekar accepted the suggestion given by the Hon, Chairman and assure him that we will process the application for autonomy of the college as early as possible. This was seconded by Dr. Anaya Markandeya (IQAC Coordinator).

6. To get approval for the budget to organize Degree Distribution Programme and T.Y. BCom Farewell

Dr. Eknath Zhrekar (Principal) presented the budget for the degree distribution programme and T.Y. BCom farewell to the Hon. Chairman of the college. Dr. Zhrekar specified in his budget for farewell party that Expenses of Dinner Rs. 20000 to 25000/- for 125 students, Teaching and non-teaching staff. Hon. Chairman suggested to take quotation from the caterer and then we can finalize the same. This was seconded by Dr. Lata Krishnan and all the members approved the same.

7. Any other matter with the permission of chair.

No further matter for discussion hence the meeting was concluded with vote of thanks by Dr. Harsh Shukla (CDC Member).


Member Secretary

College Development Committee

Mahatma Education Society's
MAHATMA NIGHT DEGREE COLLEGE OF ARTS AND COMMERCE
Chembur Naka, Mumbai 400071



7th April, 2025

NOTICE

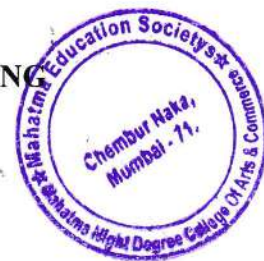
The fourth meeting of the College Development Committee is scheduled on 16th April, 2025 at 4:00 p.m. in the staff room for the academic year 2024-2025 to discuss the following agenda.

1. To review Autonomy status of the college
2. To review status of Placement Mela
3. To plan strategies for admission of F.Y. BCom
4. Any other matter with the permission of chair.

All members are requested to be present for the said meeting.

Member Secretary

College Development Committee

COLLEGE DEVELOPMENT COMMITTEE MEETING (CDC) MEETING**Minutes of the College Development Committee (CDC)**

Meeting No. : 04

Academic Year : 2024-2025

Date : 16/04/2025

Minutes of the 4th meeting of the members of the College Development Committee for the academic year 2024-25 held on Wednesday, 16th April, 2025 at 04:00 p.m. in Staff Room, Mahatma Night Degree College of Arts and Commerce, Chembur. The meeting was attended by the following members:

Sr. No.	Designation	Name of Member	Position Held in the Institute
1.	Chairman of the Mgmt. / Trustee Nominee	Dr. K. M. Vasudevan Pillai	Chairman & CEO, Mahatma Education Society
2.	Secretary of the Mgmt. or His Nominee	Dr. Daphne Pillai	Secretary & Chairperson Mgmt. Board, Mahatma Education Society
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9.	Local Member Nominated by the Management	Mr. G.T. Ochani	Mahatma Education Society, Chembur Campus
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11.	Local Member Nominated by the Management	Mr. Sandeep Malusare	Industry Partner Director, Satyam Institute of Tax Accountants, Mumbai
12.	Local Member Nominated by the Management	Mr. Sachin Naikode	Secretary MOSA - Alumni Association Proprietor, Quality Classes, Mumbai

The meeting was started with the welcome of Chairman and all the members by the (Dr.) Ekanth Zhrekar, Principal, Mahatma Night Degree College of Arts and Commerce, Chembur. Dr. Eknath Zhrekar, presented a profile of college and the agenda of the meeting. Agenda for the meeting was approved without modification.

1. To review Autonomy status of the college

Hon. Chairman asked to the Principal Dr. Ekanth Zhrekar about the status of application of autonomous status of the college. Dr. Ekanth Zhrekar replied that the application for has been successfully submitted on the UGC portal and waiting for the reply from them. Further he said that the teachers have started working on the syllabus and subject selection for F.Y. BCom class. This was seconded by Dr. Tushar A. Pawar.

2. Review of Placement Mela

Hon. Chairman asked Dr. Anaya Markandeya (Placement Incharge) to give review about Placement Mela 2024-25 and reason for not conducting it. She replied that the registration from companies were less and got very less time to do publicity of the event hence registration of the students also was less hence with the permission of the Principal Dr. Eknath Zhrekar We have cancelled the event. The instruction was given by the committee members that the cancellation of programme should not happened in the future as these programmes were started for the better opportunities for the students and with good intensions. This was seconded Dr. Ekanth Zhrekar (Principal of the College).

3. To plan the strategies to increase F.Y. BCom admissions

Dr. Eknath Zhrekar (Principal) requested all the members to plan some strategies to increase F.Y. BCom admissions. He suggested that teachers should prepare the presentation on all the healthy practice of the college which will help us to attracts the students. All the members agreed to do so and it was seconded by Dr. Tushar A. Pawar

4. Any other matter with the permission of chair.

No further matter for discussion hence the meeting was concluded with vote of thanks by

Dr. Tushar Pawar (CDC Member).



A handwritten signature in blue ink, appearing to read "Chembur", written over a horizontal line.

Member Secretary

College Development Committee